

JORDAN PRUETT

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EXPERIENCE

Centre County Report

08 / 2012 - 12 / 2012

Anchor/Reporter

Brainstormed news story ideas.

Anchored four (4), floor directed four (4), and ran audio board for three (3) live newscasts.

Shot and edited video and wrote scripts for news packages which appeared on live newscasts.

Penn State University - Greater Allegheny

08 / 2010 - 05 / 2011

Resident Assistant

Managed a university residence hall by enforcing dorm, university, state, and federal policies and laws.

Kept all 218, ethnically diverse, undergraduate residents comfortable and safe in their surroundings.

Planned educational programs for residents.

Ran floor meetings and conducted frequent room drop-ins to discuss events, developments, and concerns to ensure that students are kept up-to-date on all pertinent information.

Worked in Residence Life Office for 5 to 15 hours per week performing duties such as responding to student and staff questions/concerns, answering telephones, and operating computers and various office equipment.

Princeton Baseball Association

06 / 2007 - 08 / 2010

PA Announcer

Obtained starting line-ups from teams.

Kept fans informed of action on the field.

Kept enthusiasm of fans in the stadium before, during, and after baseball game.

Kept in constant contact with stadium staff.

Read from script/advertising book at predetermined times.

WVVA-TV

02 / 2009 - 06 / 2009

Weather Center Intern

Created weather graphics for on-air broadcasts.

Created weather graphics for a local newspaper.

Gave camera cues and countdowns during weather broadcast.

Observed newscast.

Created a weather forecasting video for high school senior project.

Wrote scripts, updated closed-captions, updated website, e-mailed weather updates, and created a forecast for two newscasts in which I was on-air.

EDUCATION

Penn State University

2009 - 2013

BA, Broadcast Journalism

Residence Hall Council, THON, SGA, Safety Committee, Student Activity Fee Committee

Princeton Senior High School

2005 - 2009

High School Diploma

Model UN (Debate), Key Club, Tiger TV, S.A.D.D (Students Against Destructive Decisions), Mercer County Dropout Prevention Committee, Tiger Tribune, Geography Bowl

SKILLS

Microsoft Office

Social Media

AP's ENPS

Final Cut Pro

Hindenburg Systems